

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Parking and Traffic Management
Headquarters Compound

FROM: John M. Ray
Director of Logistics

EXTENSION

NO.

OL 10283-87

DATE

4 November 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for
Administration
7D24 Headquarters

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DDA/Reg

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45-13

4 NOV 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Parking and Traffic Management
Headquarters Compound

STAT REFERENCE: Headquarters Compound Parking

1. As a followup to the referent Headquarters Notice on parking, the attached memoranda should be forwarded to the Executive Director and each deputy director urging their full support and cooperation. These memoranda reemphasize the need to increase participation in ride sharing and to provide some shift flexibility to employees for greater participation in the program.

STAT 2. I have included in the memoranda target figures for
STAT each directorate over current participation figures. In summary, an increase of 70 percent would improve ridership to a more respectable 1.4 ratio over the current 1.2. The Directorate of Administration (DA) currently has participants and, accordingly, a figure of should be established as a directorate goal.

STAT 3. I am also proposing establishment of a Parking/Traffic
STAT Task Force to be chaired by Facilities Management Division, Office of Logistics, The communication to the Executive Director and deputy directors solicits a representative to this panel, and a nominee from the DA is also requested.

STAT
John M. Ray

Attachments

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SUBJECT: Parking and Traffic Management

STAT OL/FMD/MS (30 Oct 87)

Distribution:

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